

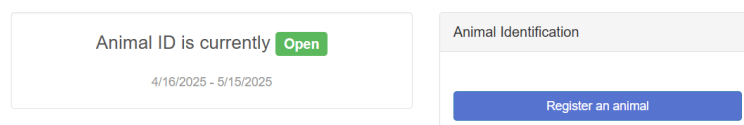
## Hartford Fair Market Hog ID Process for Exhibitors

Market Hog IDs must be submitted within FairEntry ([hartfordfair.fairentry.com](http://hartfordfair.fairentry.com)) between April 18 and May 15, 2025. Any IDs not submitted in that timeframe will not be eligible to show at the 2025 Hartford Fair.

Market Hog exhibitors must also submit the Swine Tagging Form to the Hartford Fair Office by May 15, 2025. A swine housing form should also be submitted at this time if your hog(s) are house somewhere other than your home or at a facility owned by the member's parent/guardian.

1. After logging in, the exhibitor will click on the Register an animal button. There is no option to make fair entries yet.

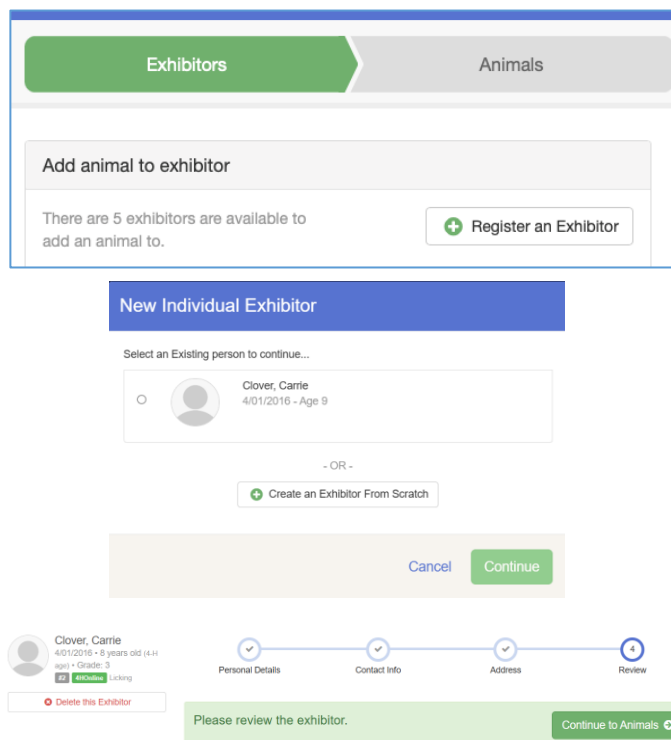
### 2025 Hartford Fair



2. The first step is to register the exhibitor. If the exhibitor is a 4-H member, you will select their name from the imported list when you click the "Register an Exhibitor" button. If the exhibitor is an FFA member (NOT also a 4-H member), there are 3 screens to complete:

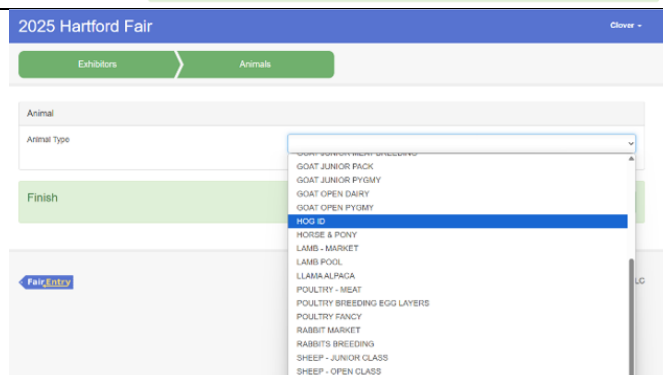
- First Name, Last Name, Birthdate, Grade – Names are required, Birthdate and Grade are controlled by your entry settings.
- Contact Info – Phone is required, email, cell phones are optional.
- Address (required)

3. When those 3 screens are complete, there is a Continue to Animals button on the Review screen.



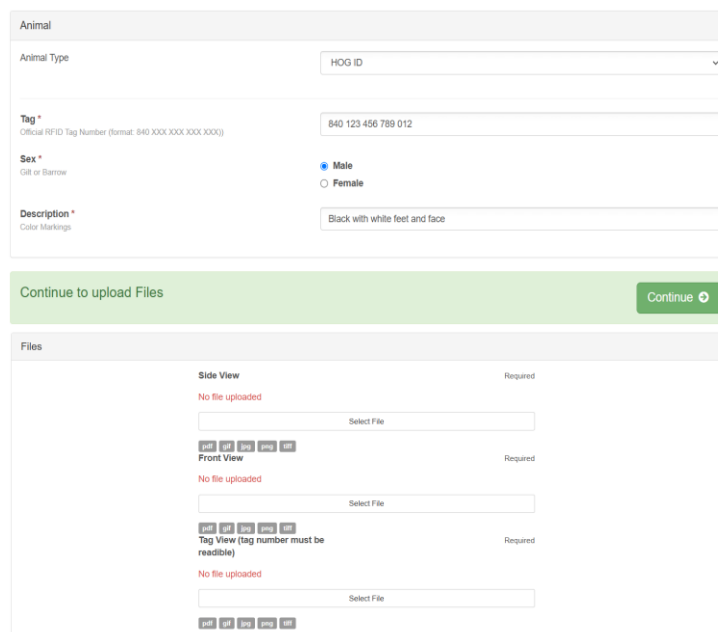
4. The first step is to select the Animal Type to be identified.

PLEASE NOTE: Only Market Hogs and Breeding Beef should be entered at this time. You will enter other animal IDs during the entry process.



5. After all fields are complete, the exhibitor will see a Continue to Upload Files option to upload the photos of your hog. Files uploaded must be an image file (GIF, JPG, PNG, TIFF). You will need to have your 840 RFID Tag Numbers when completing the IDs. RFID Numbers should be entered in the format: 840 XXX XXX XXX XXX

- Market Hog IDs must include THREE photos:
  - Side View
  - Front View
  - Tag View (Tag must be readable)



The form is titled "Animal" and contains the following fields:

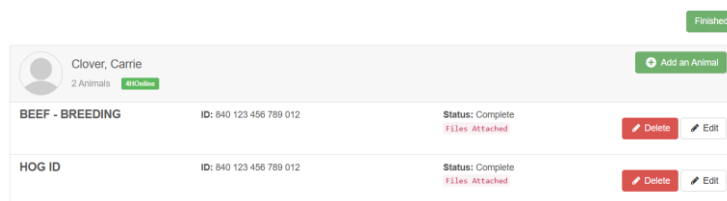
- Animal Type:** A dropdown menu with "HOG ID" selected.
- Tag \*:** A text field containing "840 123 456 789 012". Below it, a small note says "Official RFID Tag Number (format: 840 XXX XXX XXX XXX)".
- Sex \*:** Radio buttons for "Male" (selected) and "Female". A small note says "Gilt or Barrow".
- Description \*:** A text field containing "Black with white feet and face". A small note says "Color Markings".

Below the form is a green bar with the text "Continue to upload Files" and a "Continue" button.

Below the green bar is a section titled "Files" with three rows of upload options:

- Side View:** "No file uploaded" (Required). A "Select File" button. Below it are icons for pdf, gif, jpg, png, and tiff.
- Front View:** "No file uploaded" (Required). A "Select File" button. Below it are icons for pdf, gif, jpg, png, and tiff.
- Tag View (tag number must be readable):** "No file uploaded" (Required). A "Select File" button. Below it are icons for pdf, gif, jpg, png, and tiff.

6. After clicking Finish, the exhibitor is taken to a list of all exhibitors/animals for this family. There is an option beside each to Add an Animal for that exhibitor. There is also an option to Edit existing animals. To add a new exhibitor to the family, click on the green Exhibitors tab at the top of the screen.



The screenshot shows a list of animals for the exhibitor "Clover, Carrie" (2 Animals). At the top right is a "Finished" button and an "Add an Animal" button.

Animal Type	ID	Status	Files Attached	Actions
BEEF - BREEDING	ID: 840 123 456 789 012	Status: Complete	Files Attached	Delete Edit
HOG ID	ID: 840 123 456 789 012	Status: Complete	Files Attached	Delete Edit