Hartford Fair 4-H & FFA BREEDING BEEF and MARKET HOG Exhibitors...

All Breeding Beef and Market Hog project animals intended to be shown at the 2024 Hartford Fair must have their identification information added in FairEntry by the deadline(s) listed below. Please review these instructions in their entirety prior to logging in through the website.

2024 Hartford Fair Animal Identification Dates...
— **Breeding Beef** Photo / ID Submission: April 15 – May 15, 2024
Photos: Full Side View AND close-up photo of ear tag in ear
Needed: 840 RFID Tag # | Breed | Registration # (if application)

— **Market Hog** Photo / ID Submission: April 15 – May 15, 2024
Photos: Full Side View AND Front View
Needed: Ear Notch or Visual Tag # | Barrow or Gilt | Animal Markings

Both 4-H and FFA members will enter their animals in FairEntry through the portal located at https://hartfordfair.fairentry.com The flowchart on the following page should assist you in determining how you should login to FairEntry. As you work to upload animal identification materials, please ensure that you have these instructions, along with all appropriate animal information available to reference.

Breeding Beef members... Please ensure that your cow / heifer has an 840 RFID tag placed in their ear. If you are in need of a tag, you can obtain one from the Hartford Fair Office or Licking County Extension Office at no cost. Tag must be in place prior to uploading photos into FairEntry.
— To obtain Premise ID / RFID tags for your farm (multiple animals): Apply for a Premises Number – complete ODA Premises Registration Form. https://go.osu.edu/ODAPremiseForm (*or search ODA Premise Registration Form*). Once you have your Premise Number you can contact The Ohio Cattlemen's Association and they will ship you FREE EID tags.

Market Hog members... Please ensure that your market hog has either ear notch or ear tag identification. That identification number will be needed when uploading photos into FairEntry.
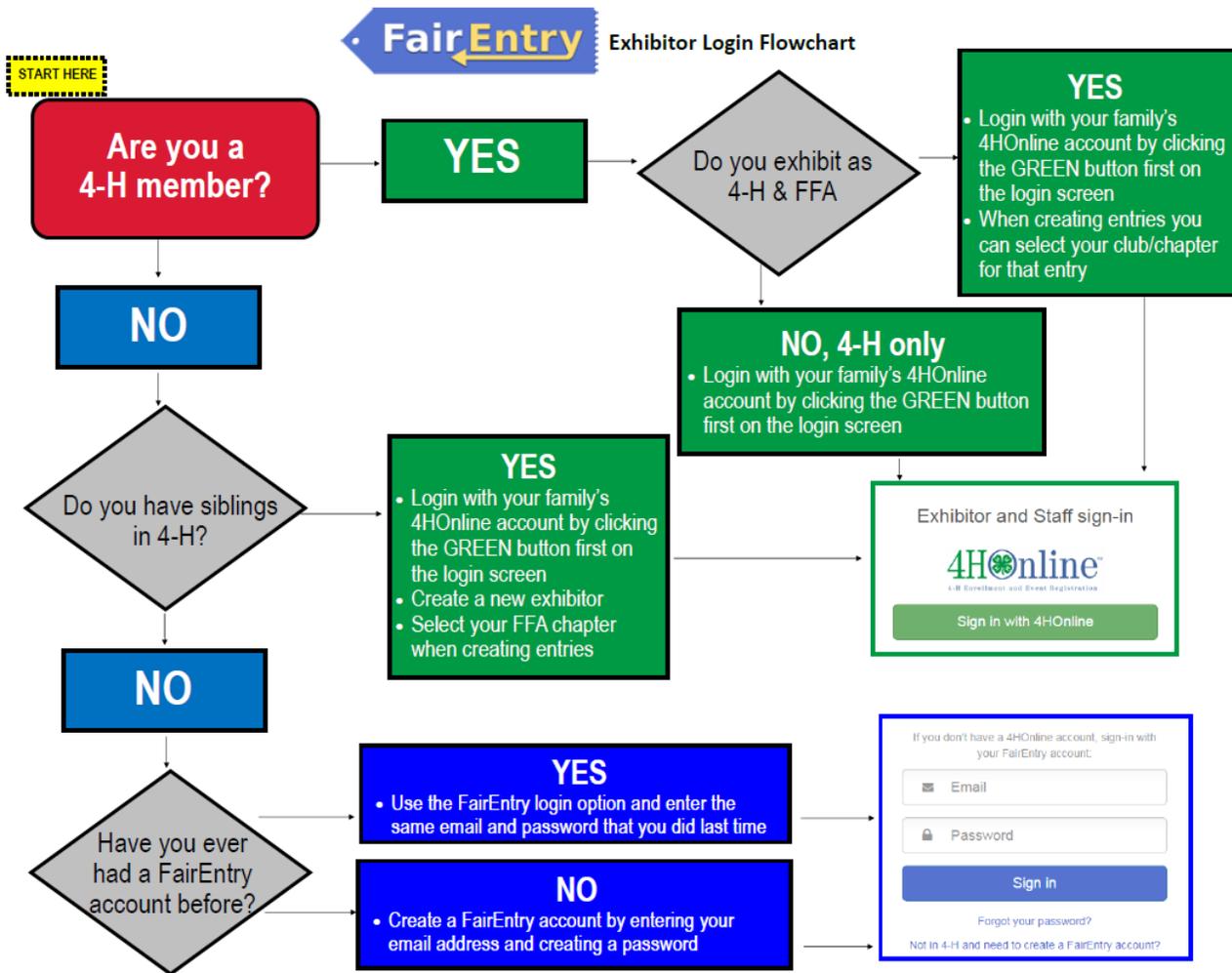
As questions arise, please email Lisa McCutcheon (mccutcheon.46@osu.edu) or Adrienne Anderson (anderson.1410@osu.edu).

Sample Photos (Breeding Beef):

Sample Photos (Market Hog):

FairEntry Exhibitor Login Flowchart

START HERE

Are you a 4-H member?

YES → **Do you exhibit as 4-H & FFA**

YES
- Login with your family's 4HOnline account by clicking the GREEN button first on the login screen
- When creating entries you can select your club/chapter for that entry

NO, 4-H only
- Login with your family's 4HOnline account by clicking the GREEN button first on the login screen

NO → **Do you have siblings in 4-H?**

YES
- Login with your family's 4HOnline account by clicking the GREEN button first on the login screen
- Create a new exhibitor
- Select your FFA chapter when creating entries

Exhibitor and Staff sign-in

4HOnline
4-H Enrollment and Event Registration

Sign in with 4HOnline

NO → **Have you ever had a FairEntry account before?**

YES
- Use the FairEntry login option and enter the same email and password that you did last time

NO
- Create a FairEntry account by entering your email address and creating a password

If you don't have a 4HOnline account, sign-in with your FairEntry account:

Email

Password

Sign in

Forgot your password?

Not in 4-H and need to create a FairEntry account?

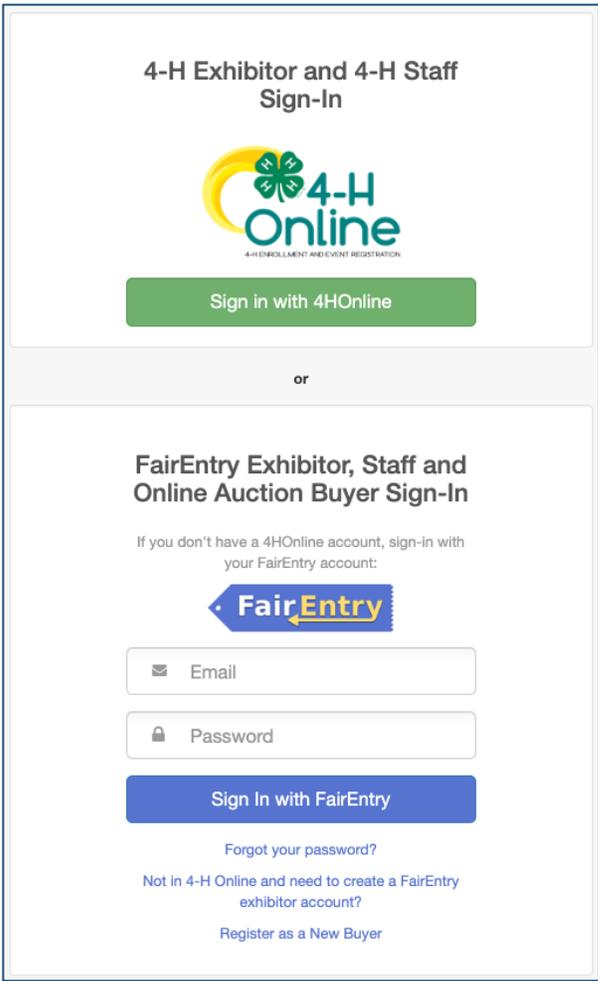# Animal Identification for Exhibitors

Before You Start

Animal ID does NOT register you or create entries into your fair.
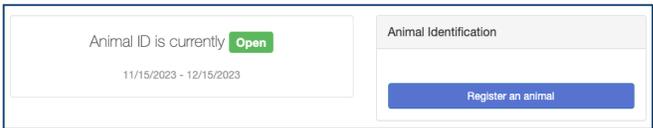
Adding animals using the Animal ID process makes those animals available to be selected during the registration and entry process for the fair. Animal ID dates end before the entry dates begin.

Steps

1. Login to your fair using your 4-H Online or FairEntry account.
   - NOTE: in order to use the 4-H Online login account, you must be a fully approved active member in 4-H Online for the current year.
   - If you are a member of both 4-H and FFA, login using the 4-H Online login.
2. If you have made entries through FairEntry in a fair in a previous year, you have an account. You can use the "Forgot your password?" link if you have forgotten the password you used on your account.
   - If you do not already have an account in FairEntry, create a new account using the "Not in 4-H Online and need to create a FairEntry exhibitor account?" link.

3. When you have logged in, you will see the dates that Animal ID is open.
4. Click on the blue "Register an animal" button.

5. Select "Register an Exhibitor" to add information about the person who will be exhibiting the animal.
6. If you have a FairEntry account, have logged in through 4-H Online, or if you have previously identified animals in this fair, you may see the option to select an existing exhibitor. Otherwise, use the "Create an Exhibitor from Scratch" option.
   - Note: Please do not create two separate exhibitor accounts for the same person, even if you are enrolled in both 4-H and FFA. There should only be one exhibitor account for each person.
7. Enter all exhibitor information. This may vary by fair, but be sure all required fields are completed as directed by your fair office. Click Continue when finished.

Exhibitors	Animals

Add animal to exhibitor

There are 0 exhibitors are available to add an animal to.   ➕ Register an Exhibitor

8. At this point, you can add another exhibitor record, or you can "Review and add animal" for the existing exhibitor.
   - You can enter information either by creating all the exhibitors in the family first, then identifying the animals for each one; or by identifying animals for the first exhibitor, then adding the second exhibitor and their animals, etc.

Exhibitors	Animals

Add animal to exhibitor

There is one exhibitor are available to add an animal to.   ➕ Register an Exhibitor

Test, Becky   Review and add animal

9. Use the green "Continue" button to review, add, or edit exhibitor information. The information on the screens will vary by fair, by 4-H Online info, and also whether this is a new or returning exhibitor.

1 Personal Details — 2 Contact Info — 3 Address — 4 Review

Personal Details

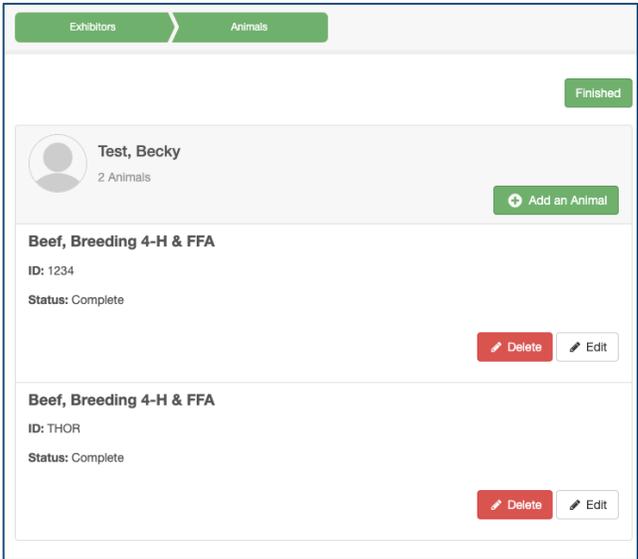| **First Name** (Required)	Becky
Last Name (Required)	Test
Birthdate (Required)	11/20/2006
County (Optional)	
Grade (Optional)	

Continue ➤

10. When you reach Step 4 (Review), and all information is correct, click Continue to Animals.	
11. Select the Animal Type from the drop-down menu, then fill out all fields as requested. Fields marked with an asterisk are required. Click Finish. 12. If there are file uploads requested or required for this animal, that screen will appear next.	

13. Continue to add animals for this exhibitor by using the Add an Animal button. Notice that you can delete or edit animal information if you need to do that.

14. **When you are done with all the animals for this exhibitor**, click on the green Exhibitors tab at the top of the screen to add another exhibitor and their animals.

15. **When you are done with all animals for all exhibitors in this family**, use the green Finished button to exit the process and return to the original screen.

Exhibitors	Animals

Finished

Test, Becky
2 Animals

⊕ Add an Animal

Beef, Breeding 4-H & FFA
ID: 1234
Status: Complete

🖉 Delete   🖉 Edit

Beef, Breeding 4-H & FFA
ID: THOR
Status: Complete

🖉 Delete   🖉 Edit

A Few Helpful Tips

— Be sure to use the same login for Animal ID as you use for creating entries for your fair. The animals identified will only be available to exhibitors using this same login. It is important that you not create multiple profiles within the system!

— While Animal ID is "Open" for your fair in FairEntry, you can login again to add more animals to your account, if you have more that need added after you log out the first time. (Note: Animal ID dates and entry dates cannot overlap, so when you log in, you will EITHER be able to identify animals, OR make entries into the fair.)

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